

TENANT VACATE

The 3 steps required for Vacating

1. Complete Vacating Tenant paperwork

- Notice of Intention to Leave (Form13). Minimum 2 Weeks Written Notice is required

2. Book in our preferred cleaner to maximise your Bond Return

- To maximise your chances of getting your full bond back, book in our preferred cleaner (not mandatory but extremely effective).

3. Pay your rent up to date and hand your keys in on time along with the completed Exit Condition Report (RTA Form 14a) which you can find on the RTA Website (www.rta.qld.gov.au)



Bond Cleaning, Carpet Cleaning & Pest Control	Maintenance	Gardening
All Good Cleaning Tel: 0414 171 29 www.allgoodcleaningservice.com.au Jay's Bond Cleaning Tel: 0437 679 551 jasondeitch@hotmail.com Family Friendly Carpet Cleaning Tel: 1300 879 175 Email: admin@familyfriendlycarpetcleaning.com.au Pest Control Queensland Tel: 5471 6111 Email: info@pestcontrolqld.com.au	Suncoast Maintenance Services Contact: Les Potter Tel: 0456 664 428 les@suncoastms.com.au	Suncoast Maintenance Services Contact: Les Potter Tel: 0456 664 428 les@suncoastms.com.au

To Maximise your Bond Refund

1. Please return all keys and remote controls to our office, 40 Wilguy Crescent, Buderim or alternately lock all keys inside the property on the kitchen bench and advise the Property Manager.
2. Please ensure all cleaning is completed as per the Cleaning Checklist.
3. Please ensure all repairs are completed, all lightbulbs are working including the lights in the rangehood.
4. Please ensure lawns are mowed, edged and gardens weeded, no earlier than 24 hours prior to vacate. This is especially important in the summer months due to fast growth.
5. Please attend to the carpet cleaning. If pets have attended the property a professional flea control is required with a receipt supplied.
6. Please ensure council bins are emptied and cleaned.
7. Please ensure blinds and curtains have been cleaned or dry-cleaned, garages swept and mopped, including the back of the roller door. This is usually not included in a professional bond clean and must be requested. Double check with your bond cleaner!

If you have questions, please do not hesitate to contact your Property Manager via email: suzy@silverdownes.com

Regards,

Silver Downes Realty