



The Ultimate Seller To Do Checklist

Your complete guide to preparing your property for a quick sale!

Whole House - *Objectively evaluate every room!*

Clean/replace as needed:

- Light switch covers
- Fireplace
- Front door
- Carpets
- Doors and handles
- Interior & Exterior Paint
- Light bulbs
- Blinds
- Heater/Heat Pump Vents

Dust everything!

- Walls
- Baseboards
- Ceiling fans
- Blinds
- Windows
- Ceilings
- Heater/Heat Pump Vents

Make it inviting!

- Rearrange furniture to maximise visual floor space
- Pack up all knick-knacks and figurines
- Prune and nurture all house plants
- Reduce or add house plants to a balanced number
- Remove any furniture that you can live without
- Pack away personal family photos to de-personalise the home
- Reduce the amount of wall art to one or two items per room
- Add lamps to any dark spaces to brighten the room
- Use a diffuser for a fresh and clean smelling home

Living Room & Family Rooms - *Maximise visual floor and wall space*

- Keep coffee tables clear
- Keep furniture at a minimum
- Any toys should be stored out of sight
- Use pillows and throws to soften the space

Dining Room - Minimise furniture

- Keep dining table clear except for a nice centerpiece
- Remove extra chairs from the table and dining room. The table should seat 4 to 6 chairs maximum.

Kitchen - Clean and clear surfaces

- Put away all mops, brooms, vacuums, etc.
- Clear all items from kitchen counter tops
- Empty the rubbish bins before each open home
- Clean tile grout, bleach if needed
- Remove any pet food/water dishes before open homes
- Clean the stove, oven and microwave
- Organise pantry to look nice and neat
- Pack up any dishes and cooking supplies that you can live without
- Scrub/polish the sink to make it look like new again
- Repair broken or loose corners on counter top
- Clean cooktop and make it sparkling clean!

Bedroom - Make all beds and store things away!

- Make beds daily
- Invest in new bedspreads if need be
- Simplify bedside tables, dressers, etc and remove clutter
- Store daily necessities in drawers or closets
- Organise wardrobes to be nice and neat
- Keep wardrobe doors closed
- Keep the floors clean and vacuum regularly
- Repair any holes or damage to walls
- Use a diffuser to keep the room smelling fresh

Laundry - Put it all away!

- Put soap and supplies in cupboards
- Use high watt bulbs to make it look brighter
- Keep floors cleared of clutter and mop regularly
- Keep all surfaces and sink clean
- Remove any and all clothing, dirty or clean before open homes

Bathroom - Clean and bright

- Scrub shower till it sparkles - glass, walls and base!
- Clean any mouldy areas
- Keep toilet seat lids closed
- Hide rubbish bins and cleaning supplies
- Organise cabinets to be neat and tidy
- Clear and clean ALL surfaces
- Purchase new towels if necessary
- Coordinate all linens in 1 or 2 colours
- Remove all unnecessary items

Exterior - Step back and evaluate!

- Waterblast any dirty/stained concrete
- Re-stain deck wood as needed
- Wash windows both inside and out
- Use outdoor furniture to show use of space
- Create an inviting retreat with outdoor pillows, etc.
- Clean or repaint the front door if needed
- Repaint the exterior and trim if needed
- Replace any rotten wood on the exteriors
- Sweep all paths, patios and decks

Garden - Trim and Nurture

- Prune bushes and plants to look healthy
- Trim shrubs and plants to avoid blocking windows
- Weed and remove any dead plants in all planting areas
- Put down fresh bark to restore colour contrast if needed
- Keep the law freshly mowed and edges trimmed
- Add a few flowers for a splash of colour if needed

Garage - Keep nice and tidy

- Clean and sweep out the garage
- Keep storage neat and tidy
- Repaint dirty areas
- Pack anything away that you can live without!

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