

# Dawn Moving & Delivery Instructions

Book the lift by filling out the form  
in the residents section of  
[www.tribepropertyco.com.au](http://www.tribepropertyco.com.au)  
as soon as you know your move in/out date.  
Moves on Weekends or Public Holidays are not permitted.

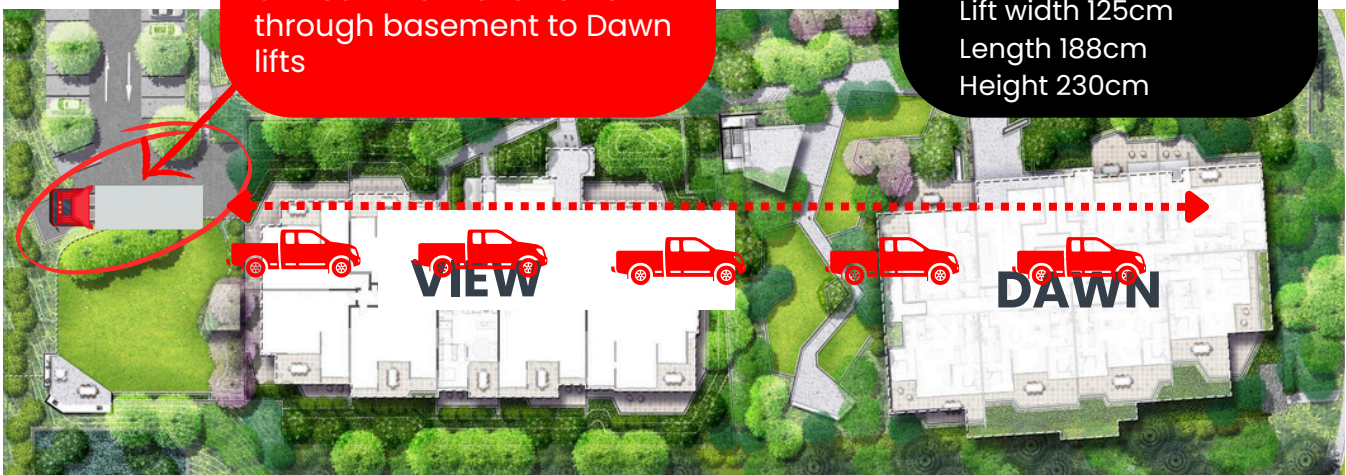
- Either on the day of or the day before your move – please call into the Vantage office to collect lift instructions and the lift key. There is a refundable **\$200 cash deposit** to collect the key.
- Your fob will open the back service roller door. You will receive instructions when you pick up the key on locking this open.
- Protective lift covers are required to be installed by your removalist prior to commencing your move. Instructions on where to collect these will be given to you when you collect the lift key.
- The removal van should be parked nose-in, in the truck parking bay on the southern side of View.
- Your removalist or delivery driver will need to make provision for a utility or trolley as a means for transporting the furniture from the southern service entry to the B1 pedestrian door. There is a temporary and emergency vehicle parking bay immediately outside this door. They can use this bay for the dropping off/picking up of furniture to/from padded lift number 1.
- When removalists or delivery are finished please ensure Basement door is closed and the lift covers removed and the lift returned to normal operation.
- Please return the lift key to the office to collect your deposit.
- Please note – under no circumstances are removalist vans or delivery vehicles permitted to deliver using the driveway at Dawn.

## Truck Parking

nose into this parking space  
**UTE** can then take items  
through basement to Dawn  
lifts

## Lift measurements

Door height 210cm  
Door Width 100cm  
Lift width 125cm  
Length 188cm  
Height 230cm



# DAWN

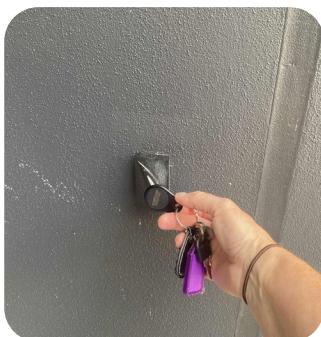
## Lift Operating Instructions for Moves & Deliveries

### Lift Covers

On the day of your move the lift covers will be left in a trolley outside the Dawn bin room in the B1 basement carpark. After you have finished with the covers, please take them down and return to the same place.

## Opening the Basement roller door

Your fob will open the basement roller door. Once the door is open please pull the **RED toggle** down to lock it open. When you have finished your move please pull the **GREEN toggle** down and then swipe your fob to put the door back into service



Swipe your fob to  
open the roller door



Once the door has  
opened pull the **RED**  
toggle down to keep the  
roller door open



When you have finished  
pull the **GREEN** toggle  
down and swipe your  
fob again to place the  
door back in service

# Instructions for Using the Lift in Removalist Mode

## Activating Removalist Mode

To place the lift into Removalist Mode, begin by using the lift key to open the panel located beneath the lift buttons inside the elevator. Locate the switch at the top right, labelled 'IND', and move it to the '—' position. You will know Removalist Mode is active when the floor display above the buttons changes to show 'PRIORITY'.

## Manual Operation in Removalist Mode

Once the lift is in Removalist Mode, it must be operated manually. You will not need a fob to use the lift during this time. After loading your furniture into the lift, press the button for your desired floor. While inside, hold down the close door button until the lift begins to move. On arrival at your selected floor, the lift doors will open and remain open until you press 'B1' and again hold the close door button to start the return journey.

## Signage During Use

While using the lift in Removalist Mode, ensure that you take the 'lift in use' sign with you. Place the sign outside the lift at both 'B1' and your floor while the lift is in operation to notify others.

## Returning the Lift to Normal Service

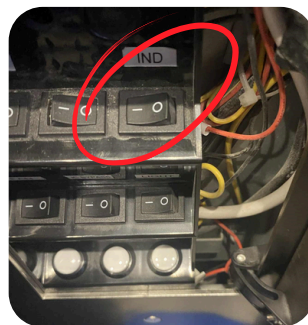
After you have finished using the lift, please return it to normal service mode. Open the panel once more and press the top right switch back to the 'o' position.

## Important Guidelines and Reminders

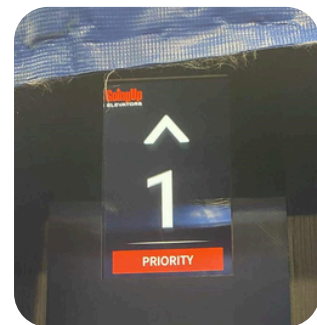
- Only transport furniture and large items in the padded lift. Do not use any other lifts for moving goods while the removalist lift is in use, as this may cause long delays for other residents.
- If any damage occurs to the walls, doors, or property during your move, report it promptly to the caretaker.
- Take note of the lift's dimensions and avoid forcing oversized items into the lift, as this is likely to cause damage.



Use the lift key to open the switch panel



Flip the far right switch to the left position



You should now be in priority mode

**When you have finished please return the lift to normal service**