

Residential Application Form

For your application to be processed you must answer all questions (including the reverse side)

A. AGENT DETAILS

Mitchell Torre Real Estate
Shop 17, Lakeview Shopping Centre, Thompson Rd
PATTERSON LAKES VIC 3197
Phone: 03 3772 0077
Fax: 03 9772 0477
Website: www.mtre.com.au

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

 Postcode

2. Lease commencement date?
 Day Month Year

3. Lease term?
 Years Months Other

4. Property rental?
\$ per week \$ per calendar month

5. How many people will normally occupy the property?
 Adults Children, Ages: _____

C. PERSONAL DETAILS

6. Please give us your details.
Mr Ms Miss Mrs Other
Surname Given name/s
Date of Birth Medicare number
Driver's licence number
Pension number (if applicable) Pension type (if applicable)

7. Please provide your contact details.
Home phone number Mobile phone number
Work phone number
Email address

8. What is your current address?

 Postcode

D. UTILITY CONNECTIONS

YourPorter Telephone: 1300 400 600
www.yourporter.com.au

YourPorter is a FREE service connecting utilities and other services. If the Agent approves this application, YourPorter will connect your water, where permitted, for the purpose of usage charges at your new property on behalf of the Real Estate Agent. YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.

Electricity Gas Water
 Telephone Pay TV Internet

DECLARATION AND ACCEPTANCE:
I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service providers to contact me for the connection of services as offered by YourPorter.
I/We acknowledge that if I/We do not provide my/our personal information, YourPorter will not be able to provide these services to me/us. YourPorter will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth).
I/We acknowledge that YourPorter, and the Agent, may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter will otherwise collect, hold, use and disclose personal information in accordance with their privacy policies, which are available at www.yourporter.com.au/general/privacy-policy/. YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees).
I/We acknowledge that neither YourPorter nor the Agent accept any responsibility for any delay in or failure to arrange or provide for any connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application, I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.

Signature **Date**

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 1997.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:
(a) the owner or the Agent of my current or previous residence;
(b) my personal referees and employer/s;
(c) any record, listing or database of defaults by tenants.

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:
(a) communicate with the owner and select a tenant
(b) prepare lease/tenancy documents
(c) allow organizations/tradespeople to contact me
(d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
(e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
(f) refer to collection agents/lawyers (where applicable)
(g) complete a credit check with NTD (National Tenancies Database Phone 1300 563 826 – Email info@ntd.net.au)
(h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

I am aware that the agent will disclose my personal information to YourPorter for the purposes of transferring the water account into my name. This will enable YourPorter to connect all accepted renters to relevant water boards for water usage where permitted

Signature **Date**

F. APPLICANT HISTORY**9. How long have you lived at your current address?**

<input type="text"/>	Years	<input type="text"/>	Months
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10. Please tell us about this rented property.

Name of landlord or agent

Landlord/agent's phone number

Weekly rent paid

\$

Reason for leaving this address?

11. What was your previous residential address?

Postcode

12. How long did you live at this address?

<input type="text"/>	Years	<input type="text"/>	Months
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13. Please give us further information about this rented property.

Name of landlord or agent

Landlord/agent's phone number

Weekly rent paid

\$

Was bond refunded in full?

 YES NO

If NO, why not?

G. EMPLOYMENT HISTORY**14. Please provide your employment details.**

What is your occupation?

What is the nature of your employment?
(FULL-TIME / PART-TIME / CASUAL)

Employer's name (inc. accountant if self-employed or institution if a student)

Employer's address

Postcode

Contact name

Phone number

Length of employment

<input type="text"/>	Years	<input type="text"/>	Months
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Net Weekly Income

\$

Source of other income?

Net Weekly Income

\$ **15. Please provide your previous employment details.**

Occupation

Employer's name

Length of employment

<input type="text"/>	Years	<input type="text"/>	Months
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H. CONTACTS / REFERENCES**16. Please provide a contact in case of emergency.**

Surname

Given name/s

Relationship to you

Phone number

17. Please provide two references (not related to you).

1. Surname

Given name/s

Relationship to you

Phone number

2. Surname

Given name/s

Relationship to you

Phone number

I. OTHER INFORMATION**18. Please provide details of any vehicles.**

Registration number

19. Please provide details of any pets.

Breed/Type

Age

20. How did you find this property?
 Newspaper Internet Office rental list Board

Other (please explain)

J. PLEASE PROVIDE US WITH THE FOLLOWING ID

- Copy of Driver's Licence or Passport
- Copy of pay slip
- Copy of gas / water / electricity account

Students – please provide details of enrolment.**Self-employed** – please provide details of your Accountant.**K. RENT WILL BE PAID BY**
 Centrepay Post Office BPAY
L. PLEASE NOTE

Initial payments must be made by cash, bank cheque or money order within 24 hours after approval of application. No Personal Cheques accepted for the first month's rent or bond.

Keys will not be handed over until the lease agreement has been signed by all applicants.

This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.